



NORTHSIDE ISLAMIC CENTER OF SAN ANTONIO INC.

Assalamu Alaykum Warahmatullahi Wabarakatuh,

We at the Northside Islamic Center of San Antonio would love to help you get married and fulfill a great Sunnah of the Prophet Muhammad (PBUH). Here are the steps that you need to take to have your marriage taken care of at the Northside Islamic Center of San Antonio

Steps for Marriage:

1. Make an appointment with the Imam at imam@nicsatx.org and discuss your plans.
2. Download the Marriage Request Application, complete all fields and submit to the Imam.
3. Obtain a marriage license from the Bexar County Clerk of Court (check below for instructions).
4. Have two appointed male Muslim witnesses.
5. The bride and groom must mutually agree on a specific amount as Mahr (dowry)
6. The presence of two Muslim male witnesses for the groom and a guardian (wali) for the bride are required.

The bride's father is considered to be the guardian (wali) of the bride by default. In the absence of the father, the Imam will guide the future couple to possible alternatives depending on circumstances.

Please check the next page for the documents needed at the time of the ceremony.





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Please bring the following documents to the appointment:

1. Original copy of the Texas Marriage License.

(see below for information and locations for obtaining Texas Marriage Licenses.)

2. Proper photo identification cards/passports with copies for:

The groom, the bride, two witnesses and the guardian (if applicable).

3. At the Masjid, you will fill up a marriage form (if you have not yet filled one out) and will be issued a certificate with the official seal from NICSA.

With consultation and approval of the bride, the groom will offer, in writing, the dowry (mahr) to the bride. The amount of the dowry will be recorded on the marriage certificate.

The details of the nikah will be recorded on a document which will be signed by the bride, groom, guardian (wali), and the witnesses. NICSA will produce a marriage certificate and provide a copy to the bride and groom.

The Imam will officiate the ceremony and will sign your marriage certificate and license.

The fee structure for each ceremony is \$350 if performed at the Masjid and \$500 outside of Masjid Premises.

Congratulations! We now pronounce you husband and wife!

Please check the next page for the instructions on how to obtain a marriage license.



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The following information has been obtained from the Bexar County Clerk of Court website for your convenience. NICSA is not responsible for the accuracy of the content of this information. For the most up to date information or any other inquiries please visit their website at <https://www.bexar.org/2957/Marriage-Licenses>

MARRIAGE LICENSE OFFICE

Physical Address:

Paul Elizondo Tower

101 W. Nueva, Suite 120

San Antonio, TX 78205

Hours: Monday - Friday 8:00 AM - 5:00 PM (excluding County Holidays)

MARRIAGE LICENSE REQUIREMENTS

For full details on the requirements to receive a license, please review the requirements for a marriage license application in Bexar County document.

Requirements Summary

Both applicants must submit proof of age and identity by certified copy of the applicant's birth certificate, license, or document issued by the state of Texas or another state, the United States, or a foreign government.

Each applicant is required to present their social security number (if applicable). The fee in cash or credit card:

Marriage License: \$81.00

Informal Marriage License: \$46.00

Applicants under 18 must present a certified copy of their court order "Removal of Disabilities of Minority" granted by the state of Texas or another state. (See Requirements for a Marriage License for full details.)



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Neither applicant may have been divorced within the last 30 days unless they meet certain exceptions from this requirement. (See Requirements for a Marriage License for full details.)

Additional requirements are listed in Requirements for a Marriage License.

For additional information, please call 210-335-2223. To access a recorded message, please call 210- 335-2221.

